

Altarnun Parish Council - "RO AN HAL"

DRAFT Minutes of the remote meeting of **Altarnun Parish Council (APC)** held by Zoom, Wednesday 10th June 2020 scheduled for 7.30pm. Cllr Branch welcomed all in attendance.

APC Councillors present: Cllr Branch (Chair), Cllr McCallum, Cllr W Smith, Cllr Jasper. Cllrs Richards & Bloomfield joined the meeting in progress. **Also present:** Parish Clerk – Mr R Turner. No members of the public gave notice of their intention to join the meeting.

43/20 To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.

Adoption of document previously circulated to APC members by email proposed by Cllr Jasper, seconded by Cllr Branch and **adoption was resolved.**

44/20 To ratify the councillors' prior email approval that the Council delegates authority to the Clerk in consultation with the Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council and that the Parish Council adopts a broad delegation which will allow it to continue to operate outside of meetings until such time as the advice changes.

Ratification of APC members prior email approval of the APC Business Continuity Plan dated 6th April 2020 (published on the APC web site 6.4.2020) proposed by Cllr McCallum and seconded by Cllr Jasper. **Ratification was resolved.**

45/20 Apologies for absence. Cllrs Dowler, Marsh, Kendall, Hoskin, P Smith, and Ward Cllr Parsons.

46/20 Members Declaration of Interest and any requests for dispensations.(Cllrs and any members of the public co-opted to serve on council committees and sub committees who have registered a dis-closable pecuniary interest or who have declared a non-registerable interest in relation to any item of business being transacted at this meeting, shall be severed from the meeting whenever the item is being discussed)

Cllr Jasper declared his interest in agenda item 57/20, as a trustee of Painters Park & Hicks Charity and agreed to be severed from the meeting when this item of business was to be discussed.

47/20 Invitation to Ward Councillor and members of the public to address the meeting. Not any.

48/20 To approve the minutes of the council meeting held on 4th March 2020.

Cllr Branch proposed to approve Cllr W Smith seconded and **it was resolved to approve the minutes** of the APC meeting held on 4th March 2020. Cllr Branch signed the minutes.

49/20 Matters arising from APC meeting minutes of 4th March 2020 not otherwise included in this agenda. No matters arising.

50/20 Finance Matters.

The clerk/RFO reported:

- the receipt in APC bank a/c 2.4.2020 of £7000 Precept 2020/21A and £164.32 Council Tax Supplement.
- completion of internal audit for 2019/2020 with no issues or concerns identified. Report received.
- APC insurance renewed under Emergency Scheme of Delegation on a 3year fixed term agreement at £357.93 pa, subject to no major increases in sums insured and any change in IPT rate.

-members advised by email 7.5.2020 of APC 2019/2020 income and expenditure, bank reconciliation, assets, reserves, and funds as at 31.3.2020. The clerk confirmed that current level of reserves and funds allows the council to operate effectively & asked the members to approve the apportionment of the closing bank balance as at 31.3.2020, being £25917.99 as reserves and general fund in the following figures: Toilet Block res £7800, Five Lanes Telephone Box res £2167 Mill Green res £970 cemetery res £1400 and general fund £13581. Cllr Jasper proposed to approve and Cllr Branch seconded **and it was resolved to approve these figures as at 31.3.2020.**

Cllr Bloomfield joined the meeting

Accounts payable:

Payee	Amount	Chq no.	Purpose
Safeguard ICT	£13.00	1295	Web site domain name fee
Mrs L Coles	£160.00	1296	2019/20 Internal Audit fee
R Turner	£642.60	1297	Clerk salary Apr-Jun 2020
HMRC	£151.33	1298	PAYE Apr-Jun 2020
AAV Services	£35.00	1299	Bolventor Grass Cut
Smart Bros	£386.06	1300	Cemetery upkeep & general grass cutting

Cllr Bloomfield proposed these payments, Cllr Jasper seconded, and the payment of all accounts was resolved.

51/20 To resolve to approve APC Annual Governance Statement 2019/2020

Cllr Jasper proposed to approve the statement, Cllr Bloomfield seconded, **and it was resolved to approve the statement.** Cllr Branch signed the statement.

Cllr Richards joined the meeting.

52/20 To resolve to approve APC Annual Accounting Statement 2019/2020

Cllr Richards proposed to approve the statement, Cllr Jasper seconded, **and it was resolved to approve the statement.** Cllr Branch signed the statement.

53/20 To advise Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return (AGAR) 2019/2020, commencement and ending dates.

The clerk advised that the commencement date will be 3.7.2020, ending 13.8.2020. In the meantime the unaudited AGAR will be published on the APC web site.

54/20 Planning: To ratify the councillors' prior email approval of the APC consultee comments given under the Emergency Scheme of Delegation to planning applications received since the date of the last council meeting and as recorded on the Altarnun Parish Council website Planning page.

Cllr Branch proposed the ratification of APC consultee comments for the following planning application reference nos. as published on the APC website planning page, in accordance with the Emergency Scheme of Delegation, being an exact copy of the comments submitted to Cornwall Council:

PA20/01889,PA20/02494,PA20/02750,PA20/02975,PA20/03570,PA20/03556.PA20/02550,PA20/03566,PA20/03598 PA20/03712,PA20/03495,PA20/03622,PA20/03146. (All apps were supported by APC under advice to Cornwall Council that the responses represented the opinion of members of Altarnun Parish Council, identified through a consultation process) Cllr Bloomfield seconded **and it was resolved to ratify the comments made.**

55/20 Planning Applications: Consultee comments have been invited by Cornwall Council for: PA20/02940 Bramble Cottage Trewint Launceston Cornwall PL15 7TG Single storey rear extension to existing dwelling. Applicants:- Mr Matthew and Mrs Jessica Careswell

Cllr W Smith proposed the following consultee comment which was seconded by Cllr Jasper:
'Altarnun Parish Council supports this application, noting the proposal is in keeping with the existing development.'. **It was resolved to submit this comment.**

**PA20/03838 Trewint Farm Altarnun Launceston Cornwall PL15 7TG Extension to the existing cottage.
Applicants - Mr and Mrs Andrew Greenaway**

Cllr Branch proposed the following consultee comment which was seconded by Cllr Jasper:

‘Altarnun Parish Council supports this application, noting the proposal is in keeping with the existing development.’
It was resolved to submit this comment.

**PA20/03724 Location: Trewint Cottage Altarnun Launceston Cornwall PL15 7TG Proposal: Erection
of a detached garage/workshop building Applicant: Mr Owen Jasper**

Cllr Bloomfield proposed the following consultee comment which was seconded by Cllr Branch

‘In the absence of information outlining the reason or need for the development, also information regarding the potential impact on traffic movements accessing the site, potential noise or disturbance and other material considerations, Altarnun Parish Council is unable to offer a consultee comment at this time and would welcome further detail to do so at a future date.’

It was resolved to submit this comment.

For further details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

56/20 Planning: To report, for information only, any pre application planning submissions to planning authority for Altarnun Parish advised prior to the evening of the meeting. Not any.

Cllr Jasper was severed from the meeting

57/20 To resolve the approval of Mr Richard Sharland & Mr Keith Williamson as Nominative Trustees of the Painter’s Park & Hick’s Charity No. 205784.

After discussion and assessment of the candidates personal capabilities which they submitted to APC by email Cllr McCallum proposed both Mr R Sharland and Mr K Williamson serve as Nominative Trustees of The Painters Park & Hicks Charity. Cllr Richards seconded the proposal and **it was resolved to approve both candidates.**

Cllr Jasper was reconnected to the meeting

58/20 Correspondence (For information only)

-Cornwall Council Road Closure Order NE of Tresmeake to Trekennick 4.7.2020 0930 to 1930hrs

-Launceston Community Network virtual meeting 18.6.2020 1800 to 1930hrs

-Cornwall Council Grant advice availability for reopening of towns & villages after Covid lockdown

-Member of the public- letter received congratulating those responsible for the upkeep of St Nonnas Well

-APC website

-Multiple outputs from Cornwall Council, CALC & NALC re handling and procedures required during Covid outbreak

-Ofsted report re Altarnun Community Primary School, Clerk to respond.

59/20 Advise date of next full council meeting as being 1st July 2020. This date was confirmed.

Cllr Branch closed the meeting at 8.50 pm.